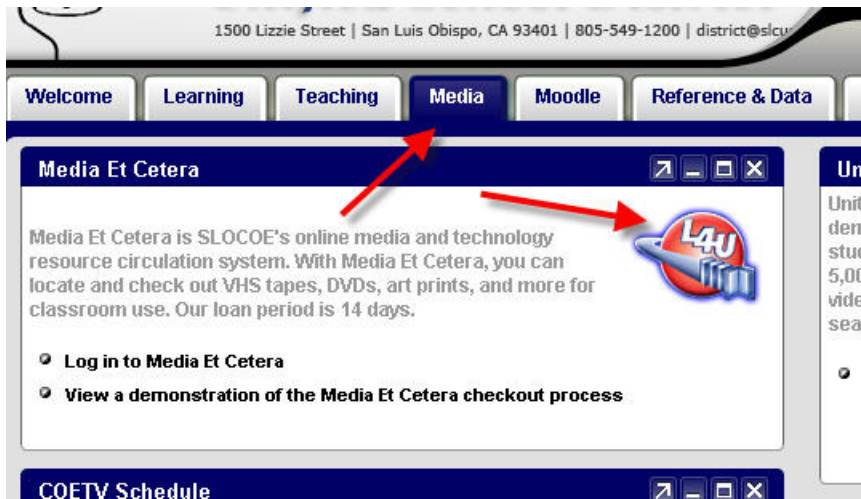


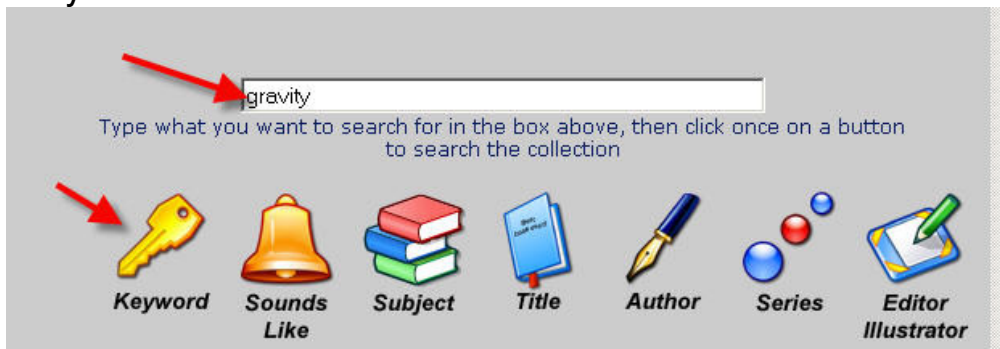
L4U: The SLOCOE Media Checkout System

L4U is the San Luis Obispo County Office of Education's media checkout system.

1. Log into the **ETC Portal** at www.etcportal.org. Click on the Media tab and select L4U.



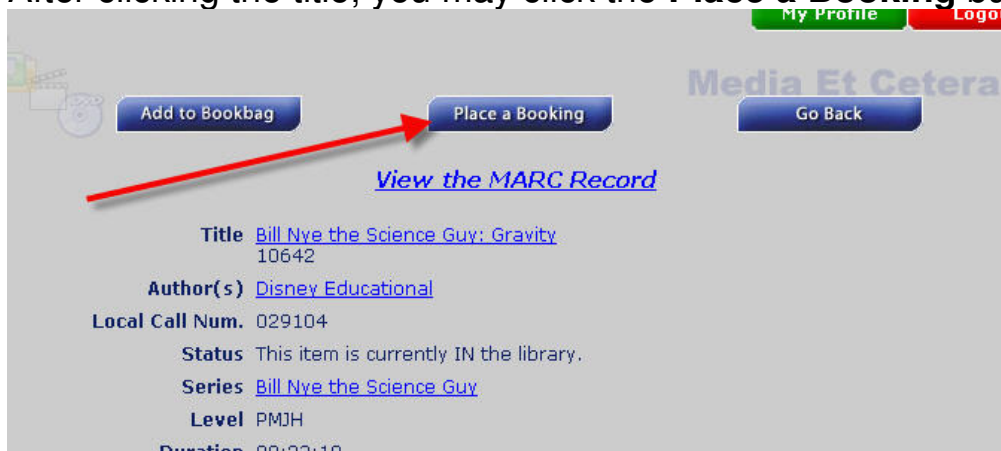
2. There are several ways to search. I recommend typing in a search term and clicking Keyword. Simply clicking "Enter" will engage the "Keyword" search.



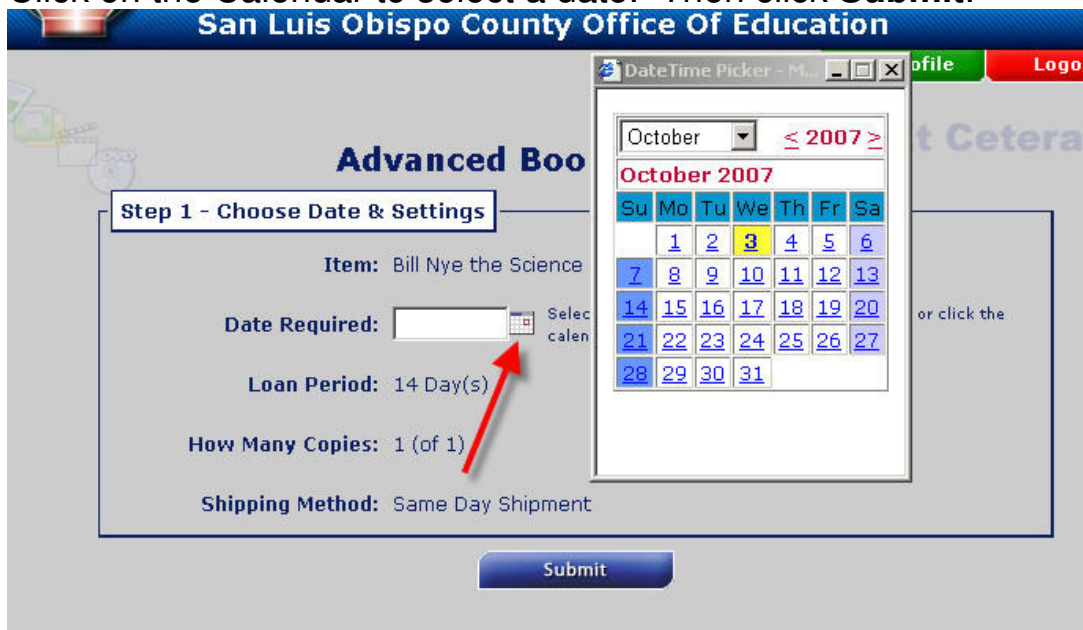
3. A list of available media will appear. Click on the title of the video for more information and to place a booking.

	ITEMS	FORMAT	DESCRIPTION	CALL NUMBER
<input type="checkbox"/>	Bill Nye the Science Guy: Gravity 10642	Disney Educational	VHS	VHS videorecording 029104
<input type="checkbox"/>	Bill Nye the Science Guy: Gravity 10642	Disney Educational	DVD	DVD digital video 079104
<input type="checkbox"/>	Earth Revealed: #03 Earth's Interior #04 SeaFloor	AGENCY FOR INSTRUCTIONAL TV	VHS	VHS videorecording 026817

- After clicking the title, you may click the **Place a Booking** button.



- Click on the Calendar to select a date. Then click **Submit**.



- You also have the option of placing a title in the “Book Bag” by clicking the checkbox to the left of the title and clicking on Add to Book Bag or Update Book Bag. You may then click Display Book Bag to view and/or order your selections.

